

CRAVEN COUNTY ALCOHOLIC BEVERAGE CONTROL BOARD MEMBERS MONTHLY MEETING MINUTES
October 18, 2016 @ 5:30 pm

3493 Martin Drive, New Bern, North Carolina 28562

Board Members Present: Chairman Chagnon, Barbara Whiteman, Tony Lee, Charles Collins, Carol Crayton

Board Members Absent:

Staff Present: Donna Rouse, General Manager, Esther Patterson, Finance Officer

Other Attendees Present: Matt Knight, ALE Agent, Tripp Eure and David Griffith

BUSINESS DISCUSSED AND ACTION TAKEN:

ABC Board Chairman Chip Chagnon called the meeting to order. There being a quorum with all members of the Craven ABC Board present, the meeting was opened with a prayer by Mrs. Patterson. Agent Knight led the Board in the Pledge of Allegiance. In accordance with GS 18B-201, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflicts. Does any member have any known conflicts of interest or appearance of conflict with respect to any matters coming before the Board today?

- I. CHAIRMAN REPORT – Approval of minutes from prior meeting.

Motion was made to approve the minutes from the last meeting. Mr. Lee moved and Mr. Collins seconded that the minutes be approved as written. The approval of the minutes passed unanimously.

- II. LAW ENFORCEMENT ACTIVITIES REPORT

Agent Knight reported 3 inspections and 2 arrests. Also reported the “No Empty Chairs” project was in limbo as some of the High School principals were not in favor.

OLD BUSINESS

- I. Presentation by Mr. Tripp Eure, MBF architects, presentation of case studies, begin programming, adjust programming space Inventory based on input, develop architectural concepts, site concepts, bubble diagrams.

NEW BUSINESS

- I. The monthly sales report for September was discussed noting an increase of 7.74%. The state showed an increase of 9.76%.

- II. A motion by Mrs. Crayton, seconded by Mrs. Whiteman to declare the 2007 International delivery truck as surplus equipment and giving it to the county.
- III. A motion by Mrs. Crayton, seconded by Mr. Collins to accept the proposal from Finlayson Consulting in the amount of \$6,000.00 to provide updated information on Craven County transportation projects.

There being no further business before the Board the meeting was adjourned at 6:55PM. This motion was made by Mrs. Crayton, seconded by Mr. Lee.

Wilfred "Chip" Chagnon, Chairman

Tony Lee, Vice-Chairman

Barbara Whiteman, Secretary

Charles Collins, Member

Carol Crayton, Member

October 20, 2016